



**ACCA**

EXAMINATION SCHEME

September - December 2020

NICOSIA – EVENING AND  
BLOCK COURSES



UNIVERSITY of NICOSIA



## STUDENT PACK

## SEPTEMBER – DECEMBER 2020

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## Course Structure

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Due to the unusual September 2020 exam sitting, we have developed a new path for students who would be interested to attend courses leading to the December 2020 exams.

Our timetable has been designed based on our students' needs and feedback from students' questionnaires. At Globaltraining we offer a very flexible timetable with many combinations.

In order to allow our students to focus to their September exams, the ACCA July - August sessions are currently running live-online and all lectures are recorded.

**The pre-recorded sessions give the advantage of full flexibility in how and when sessions will be viewed taking into account the busy schedules of our students.**

Students have the option of getting registered to a course, leading to the December 2020 exams sitting and attend lectures, following their September 2020 exams.

For all papers offered by Globaltraining, lectures are organised in three main phases.

### Phase One – Tuition Pre-recorded Sessions and Booster Course

Tuition sessions for the period July – August, are available in a pre-recorded option. These sessions include the first few of teaching courses of each module.

**A booster course of five hours long is planned early September (following the ACCA September 2020 exam sitting)** over which, the aim is for students to get briefed on all previously taught topics per each module, in addition to the review of the pre-recorded sessions.

### Phase Two – Tuition Live Sessions

The primary aim will be to complete the remaining syllabus, as well as to explain and apply through questions the exam technique required to excel in the ACCA exams. The courses will take place in either evening or block mode, depending on the module.

### Phase Three – Revision Sessions

Revision sessions are planned in such a way, to allow lecturers and students to concentrate on practicing past exam questions by applying knowledge, exam techniques and critical thinking.

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## September – December 2020 Timetable

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The timetable for the semester **September - December 2020** can be found online <https://www.globaltraining.org/programs/acca-nicosia/>

- The timetable could be subject to minor changes, please ensure you are aware of the most up to date version.
- The online version of the timetable, can be **downloaded and filtered** by students, based on their individual course combinations.
- Globaltraining reserves the right that in case a class size is small, block release & evening classes may be merged and follow one common stream accordingly.

Following the September 2020 exam sitting period, we plan lectures to be delivered through our **Hybrid** method. This means that students are expected to attend courses in classroom, while complying with the relevant Health & Safety protocols regarding Covid19.

However, should students prefer to remain in their own environment they will still have the opportunity to join the Live-online sessions. All registered students will have secured access to **Globaltraining's Moodle Online Platform** throughout the semester.

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## Lecturing Hours

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For all courses (except ATX-CY), both evening/ block mode, the following lecturing hours apply;

Single Lecture – Weekday	18:15 – 21:15 (unless otherwise stated)
Single Lecture – Weekend	09:30 – 12:30 (unless otherwise stated)
Double Lecture – Weekday	15:30 – 21:30 (unless otherwise stated)
Double Lecture – Weekend	09:30 – 15:30 (unless otherwise stated)
ATX – CY: Fridays	16:00 – 20:30 (unless otherwise stated)
ATX – CY: Weekend	09:00 – 14:15 (unless otherwise stated)
<b>BOOSTER COURSES</b>	<b>09:30 – 14:30 (unless otherwise stated)</b>

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*Delivery Mode and Lecturing Team*


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Code	ACCA Module	Evening mode - Lecturer	Block mode - Lecturer
<b><i>Applied Knowledge Papers</i></b>			
AB (F1)	Business and Technology	Evanthi Antoniou	N/A
MA (F2)	Management Accounting	Vasilis Thoukidides	N/A
FA (F3)	Financial Accounting	N/A	Antonia Solomou
<b><i>Applied Skills Papers</i></b>			
LW - CY(F4)	Corporate & Business Law	N/A	Thanos Christou
PM (F5)	Performance Management	Margarita Zervidou	N/A
TX - CY (F6)	Taxation	N/A	Marinella Georgiou
FR (F7)	Financial Reporting	Antonia Solomou	N/A
AA (F8)	Audit and Assurance	N/A	Marinella Georgiou
FM (F9)	Financial Management	Margarita Zervidou	N/A
<b><i>Strategic Professional Papers</i></b>			
SBL (P1+P3)	Strategic Business Leader	Avraam Hadjihannas	N/A
SBR (P2)	Strategic Business Reporting	Panos Kourouyiannis	N/A
ATX pre course	N/A <sup>1</sup>	Andreas Lambrou	N/A
ATX – CY (P6)	Advanced Taxation	N/A	Constantinos Kounnis
AAA (P7)	Advanced Audit and Assurance	Marinella Georgiou	N/A

<sup>1</sup> The ATX pre-course is not part of the ACCA official modules. This course is offered only by Globaltraining, to students enrolling for the ATX - CY module, as a booster course, aiming to re-cap the TX – CY material relevant to the Advanced Taxation paper. This should be considered an integral and mandatory part of the ATX course.

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## Study Material

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Upon enrolment, students will receive without any extra charge, the following material:

- Lecturer's plan
- Lecturer's notes
- Lecturer's practice questions (where relevant)
- An Interim Assessment and a Final Mock Exam <sup>2</sup>
- Kaplan Exam Kit for all papers (except the Cyprus Variant modules) <sup>3</sup>
- Cyprus Variant Study Text and Exam Kits for papers: LW – CY, TX – CY, ATX – CY



2. Students will also have the opportunity to practice several times for their exams, with small practice tests within each module. Upon completion of the tuition session, an interim assessment will take place. Another mock will follow upon completion of the revision phase.

Should the circumstances permit the classroom attendance, both interim assessment and mock will be under exam conditions. If not, students should submit electronically (through their Moodle account) their answers, upon the indicated deadline date.

Interim assessments and mocks are normally marked and returned within 7 days to students together with detailed feedback and valuable comments.

3. For all papers (except the Cyprus Variant modules), students can buy the Kaplan Study Text from our Administrative team.



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### *Terms of Enrolment*

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Course **registrations for September – December 2020** semester has commenced.

An **Enrolment Form** needs to be completed before the beginning of each course. Students should provide their **ACCA registration number**, upon enrolment.

**To be eligible to attend the Globaltraining ACCA courses and granted access to the Moodle Platform, students must complete the enrolment form and ensure that fees from previous term(s) are fully settled.**

Students living in **Larnaca** or **Ammochostos** districts, will be allowed a **20% travelling allowance**, where classroom courses are available.

Students **joining any course late** (whether evening or block), will be allowed to have **access to the LoL sessions**, through the Globaltraining Moodle Platform.

**Students dropping a course, after its commencement, will be charged a fee based on a pro-rata basis. Valid date of notifying Globaltraining about dropping out of a course, is considered to be the date that the Drop form is submitted to our department. Students cannot drop a paper eight weeks before the mock exam.**

Further details on terms & conditions (refunds, course transfers) can be found on the enrolment application. Please contact the administration team for any required clarifications.

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### *Terms of Payment*

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The following terms of payment apply to those students who will not opt to benefit from any other discount schemes (see below)

- 50% upon registration
- 25% by the end of September
- 25% by the end of October

Students who need to vary their terms of payments, should refer to our Credit Officer, Mrs Irene Sava.

Students whose fees are partly covered by their employers and get a discount on their share of fees, must settle their share upon enrolment.

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*Fees and Special Discount Schemes*

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	<b>Evening - Full course</b>	<b>Evening - Repeat <sup>4</sup></b>	<b>Block - Full course</b>	<b>Block - Repeat <sup>4</sup></b>	<b>Evening/Block Revision <sup>5</sup></b>
<b>Applied Knowledge and Skills modules</b> (AB, MA, FA, LW, PM, TX, FR, AA, FM)	€930	€375	€735	€350	€210
<b>Strategic Professional - Essential modules</b> (SBL & SBR)	€1,300	€475	n/a	n/a	€250
<b>Strategic Professional - Options modules</b> (ATX & AAA)	€1,160	€450	€875	€425	€250

4. The repeat fees apply to any of our students who may wish to attend the entire course again and whose criteria do not fit in the Guaranteed Pass Scheme (see below).

5. The revision module fees apply to any student wishing to attend the revision sessions only, for either evening or block courses.

The following special discount schemes apply:

**Students who settle fully their fees upon registration, will be offered a 15% discount.**  
Where a student is eligible for more than one discount, the highest discount rate will be allowed.

**Guaranteed Pass Scheme (GPS)**

If the below conditions are met, the student will be entitled to attend free of charge the same course in the following semester;

- attended at least 85% of the lectures,
- achieved at least 45% in the Interim Assessment and Mock Exam,
- attempted all tests and mocks at Globaltraining, under exam conditions.



Contact Us



GLOBALTRAINING® [www.globaltraining.org](http://www.globaltraining.org)

46 MAKEDONITISSAS AVENUE, NICOSIA 2416. P.O.BOX 24005, NICOSIA 1700, CYPRUS

Administration and Support Team:

Mrs Styliana Natar	Student Support Officer	22 841665	<a href="mailto:natar.s@globaltraining.org">natar.s@globaltraining.org</a>
Mrs Irene Sava	Credit Officer	22 841575	<a href="mailto:sava.i@globaltraining.org">sava.i@globaltraining.org</a>
Ms Antonia Solomou	Head of Students & Clients Relations	22 841713	<a href="mailto:solomou.a@globaltraining.org">solomou.a@globaltraining.org</a>
<b>General Queries</b>		77 778030	<a href="mailto:info.cy@globaltraining.org">info.cy@globaltraining.org</a>

*ACCA information*

We highly advise our students to visit the **ACCA student portal**, as important information is available: [www.accaglobal.com/gb/en/student.htm](http://www.accaglobal.com/gb/en/student.htm)

Study material and support, syllabus and study guides, past papers and examiners' reports along with other helpful resources for each ACCA paper, should be used by students to enhance their study and exam preparation.



Please note that the relevant correspondence with ACCA & ICPAC should be regularly reviewed for any relevant updates. Globaltraining will be informing students on current developments and sending reminding emails for ACCA exams registration deadlines and other essential details.

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## ACCA Exam Deadlines & Fees

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### Exam Entry Rules:

- All deadlines for exam entry are midnight UK time,
- Exam changes can only be made **before** the standard entry
- Additional support may be requested **before** the standard entry
- Exam dockets will be made available 2 weeks after standard entry (**myACCA**).

### Exam Entry Registrations Deadlines & Fees:

#### September 2020 exams sitting

- Standard Entry: until 27<sup>th</sup> July 2020
- Late Entry: until 3<sup>rd</sup> August 2020
- **LW, PM, TX, FR, AA, FM papers**
  - Standard registration fees £111
  - Late registration fees £285
- **SBR, ATX, AAA papers:**
  - Standard registration fees £140
  - Late registration fees £316
- **SBL paper:**
  - Standard registration fees £196
  - Late registration fees £316
- Exam Results release date: Monday, 19<sup>th</sup> October 2020

#### December 2020 exams sitting

- Early Entry: until 10<sup>th</sup> August 2020
- Standard Entry: until 2<sup>nd</sup> November 2020
- Late Entry: until 9<sup>th</sup> November 2020
- **LW, PM, TX, FR, AA, FM papers**
  - Early registration fees £114
  - Standard registration fees £120
  - Late registration fees £308
- **SBR, ATX, AAA papers:**
  - Early registration fees £148
  - Standard registration fees £156
  - Late registration fees £352
- **SBL paper:**
  - Early registration fees £206
  - Standard registration fees £219
  - Late registration fees £352
- Exam Results release date: Monday, 18<sup>th</sup> January 2021

Exam Dates:

**September 2020 exams sitting**

<b>DATE</b>	<b>ACCA module</b>
Monday, 7 <sup>th</sup> September 2020	AA - Audit and Assurance AAA - Advanced Audit and Assurance (INT)
Tuesday, 8 <sup>th</sup> September 2020	TX - Taxation (CYP) SBL - Strategic Business Leader ATX - Advanced Taxation (CYP)
Wednesday, 9 <sup>th</sup> September 2020	PM - Performance Management APM - Advanced Performance Management
Thursday, 10 <sup>th</sup> September 2020	FR - Financial Reporting SBR - Strategic Business Reporting (INT)
Friday, 11 <sup>th</sup> September 2020	LW - Corporate & Business Law (CYP) FM - Financial Management

**December 2020 exams sitting**

<b>DATE</b>	<b>ACCA module</b>
Monday, 7 <sup>th</sup> December 2020	AA - Audit and Assurance AAA - Advanced Audit and Assurance (INT)
Tuesday, 8 <sup>th</sup> December 2020	TX - Taxation (CYP) SBL - Strategic Business Leader ATX - Advanced Taxation (CYP)
Wednesday, 9 <sup>th</sup> December 2020	PM - Performance Management APM - Advanced Performance Management
Thursday, 10 <sup>th</sup> December 2020	FR - Financial Reporting SBR - Strategic Business Reporting (INT)
Friday, 11 <sup>th</sup> December 2020	LW - Corporate & Business Law (CYP) FM - Financial Management